

**OFFICE OF THE
NASSAU COUNTY CLERK
2011 ANNUAL REPORT**

**MAUREEN
O'CONNELL
NASSAU COUNTY CLERK**



MAUREEN O'CONNELL, RN, JD
NASSAU COUNTY CLERK



OFFICE OF THE COUNTY CLERK
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Dear Fellow Residents:

I am pleased to provide the Annual Report of the Nassau County Clerk's Office for fiscal year 2011.

Created by the New York State Constitution, the Nassau County Clerk's Office acts as agent for the state and is part of the New York State Unified Court System serving as the Clerk of Supreme and County Courts. The office has unique duties dictated by legal statutes pertaining to processing and indexing all real property ownership records dating back to 1899, as well as filing and maintaining court records. Every record must be reviewed for statutory compliance and is required to be retained in perpetuity. In addition, the County Clerk is responsible for safeguarding vital historic records of the County including the storage and retrieval of records belonging to many county departments.

While one of the most public offices in Nassau County government, the matters handled by the Clerk's Office are of a personal nature to the hundreds of residents who utilize our services daily. My dedicated staff assists residents, legal professionals, other governmental agencies, court staff and the judiciary with numerous services including: court filings, name change orders, small claims assessment review petitions (SCAR), deeds, mortgages, mortgage satisfactions, real property maps, judgments and liens, business certificates, notary public requests, passports, and veteran's discharge filings. Accordingly, the County Clerk exercises a non-delegable fiduciary duty as collection agent for the funds generated by these services on behalf of other taxing jurisdictions, including New York State and the Unified Court System.

Indicative of the economic environment, the Clerk's Office has seen a decline in revenue, although there are signs of stabilization in recent years. While faced with reductions in staffing and resources allocated by the County, over 547,000 transactions were filed equating to more than 2,100 transactions processed for the public each business day. 2011 also brought an expansion of electronic filing interfaces, creating greater efficiencies and streamlined services.

The Clerk's Office provides real time recording of documents. In addition, an ongoing goal of the Clerk's Office is to preserve older records maintained on dated media by converting them to a singular electronic format. The ongoing objectives of the Clerk's Office include the implementation of new technology, responsive constituent services, operational efficiency, and personal privacy protection.

Through the assistance of numerous grants awarded to the Clerk's Office by the New York State Department of Education State Archives, improvements continue to be made throughout the office to better serve the public and accommodate the continually increasing volume of archived records.

During my tenure as County Clerk, I consistently perform my prescribed Constitutional, fiduciary and statutory obligations to the residents of Nassau County and New York State through the efficient allocation of the resources provided by the County. My office remains committed to providing the optimum level of service the residents of Nassau County deserve.

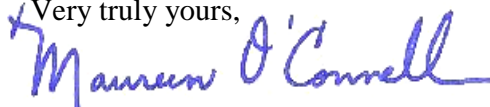
Very truly yours,

MAUREEN O'CONNELL
Nassau County Clerk

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FEES & TAXES

STATUTORY AUTHORITY

Fees and taxes collected by the Office of the County Clerk are remitted to various Federal, State and local municipalities as follows:

MORTGAGE TAX

In accordance with Article 11 of the New York State Tax Law assessed on mortgages for single and multi family dwellings, commercial property and vacant land through private lenders, natural persons or Federal Credit Unions.

REAL ESTATE TRANSFER TAX

In accordance with Article 31 of the New York State Tax Law assessed on conveyances of real property.

SUPREME AND COUNTY COURT FEES

In accordance with Article 12 of Nassau County Laws and Article 80 of the New York State Civil Practice Law (CPLR) for County Clerk services as Clerk of the Supreme and County Courts.

RECORD MANAGEMENT

In accordance with §8018 and §8021 of the New York State Civil Practice Law, Records Management Surcharge for document processing.

EQUALIZATION AND ASSESSMENT

In accordance with §333(3) and §574 of the New York State Real Property Law (RPL), assessed on each RP-5217 form filed with the Clerk's Office.

NOTARY LICENSING

In accordance with New York State Executive Law §131, for the processing of Notary Public Commissions.

SCOPE OF SERVICES PROVIDED

- Recording all deeds, mortgages, mortgage satisfactions and other real property related filings
- Filing and maintaining county land and subdivision maps
- Issuing civil case index numbers, requests for judicial intervention, notes of issue and jury demands
- Indexing all Supreme Court files and related documents
- Maintaining Supreme and County Court case files
- Processing name change applications
- Receiving and processing Notices of Appeal to the Appellate Division
- Processing Small Claims Assessment Review (SCAR) matters
- Processing Tax Certiorari cases
- Recording Powers of Attorney
- Indexing judgments, judgment dispositions and satisfactions
- Providing certificates of disposition of judgments
- Filing transcripts of judgments from other courts
- Indexing all liens, lien satisfactions and discharges
- Filing New York State warrants and federal tax liens
- Filing Broker Affidavit of Entitlement to Commission
- Registering and filing business names
- Notary Public licensing and renewals; maintaining signature cards of all notary publics qualified in Nassau County; authenticating notary signatures
- Maintaining Oaths of Office registry
- Recording and maintaining Veteran's Discharge (DD-214) documents
- Issuing Veteran's Peddlers licenses
- Passport Acceptance Agent
- Recording Uniform Commercial Code filings
- Recording Firefighter's Exemption Certificates
- Maintaining naturalization records from 1899 to 1997
- Conduct title, judgment and lien searches
- Providing certified copies of all filed and recorded documents
- Recording various documents for other municipalities and agencies

COUNTY CLERK DEPARTMENTS

ADMINISTRATION

The Administration is responsible for planning and directing all phases of the Clerk's Office operations. It processes and maintains all personnel and payroll records, prepares the budget, effectuates purchases and expenditures, provides public information, community outreach, constituent services and acts as liaison for inter-governmental affairs.

ACCOUNTING

The Accounting Department is responsible for all accounting operations, including daily reconciliation of all accounts and maintenance of general ledgers and journals. It is responsible for depositing and remitting all fees and taxes collected by the County Clerk. This department verifies that accurate mortgage tax is collected and remitted to the appropriate entity on every mortgage recorded in accordance with Tax Law, Article II, §§250-267. Court related filing fees, business and other filings fees are collected and remitted to the proper entities in accordance with applicable law.

COURT DOCUMENT ROOM

The County Clerk is the Clerk of the Supreme and County Courts and maintains all court files for civil and criminal matters including matrimonial files, tax certioraris and Criminal Court minutes received from attorneys, parties, courts, and process servers. The Clerk's Minutes, a listing of various documents filed by index number, is available on the public access database. The public is able to view on-site most Supreme Court documents. Court requisitions, subpoena responses, requests by mail, are also processed by this department.

COURT RECORDING

In accordance with the CPLR, this department indexes and maintains all court actions received from Supreme and County Courts. It also processes all subsequent pleadings and papers, including decisions, Judgments of Divorce, stipulations, orders, judgments, transfer orders, commissions to committee, and other court documents.

LAND RECORDING DEPARTMENT

This Department's operations are in compliance with numerous sections of the Real Property Law. Its functions include recording deeds, mortgages, mortgage assignments, mortgage satisfactions, easements, covenants, powers of attorneys, etc. This department also records liens, lis pendens, notices of violation, and real estate broker affidavits of entitlement to commission to be filed against real property. Recording fees and taxes are collected as required by law.

LAND RECORDS

The County Clerk is responsible for maintaining a Land Records registry, including the archival records of mortgages, deeds and maps dating back to 1899. Over the years, this registry was maintained in various media formats, and since 1992, on the Clerk's electronic database. Public access computer terminals allow access to the electronic database for searching and printing of land records. All media document a property's genealogy and all instruments are available for public viewing. This department is also responsible for maintaining real property subdivision and highway maps, which currently total in excess of 12,000 maps. As the Clerk's Office most publicly visited department, it handles hundreds of inquiries daily assisting residents, professionals, other county agencies and municipalities in locating documents.

LICENSING & RECEIVING

This department files judgments and several types of court documents including liens, separation agreements, Family Court Orders and Notices of Violations, lis pendens, confessions of judgment, and judgments of foreclosure. All judgments and liens are verified and quality controlled to ensure the accuracy of the public record.

- **Licensing** - This division accepts for filing several federal, state and county licenses and certificates, records Certificates of Release or Discharges from Active Duty (DD-214), provides certified copies thereof, issues Veterans Peddler's Licenses, records Firefighter Exemption certificates, and maintains Naturalization records from 1899 to 1987.
- **Business Names** - This division records and maintains all filings relative to business certificates, corporations, assumed business names (DBA), and religious corporations.
- **Notary** - The Notary division handles notary renewals on behalf of New York State, maintains notary signature cards for every notary qualified in Nassau County and authenticates notary signatures. On-site notaries are also available to notarize signatures.
- **Passports** - The County Clerk acts as an agent for the United States Passport Service and processes passports.

MICROGRAPHICS & IMAGING

Microfilms and digitizes paper records that become permanent instruments and part of Nassau County's history. The records include: land instruments, judgments, Uniform Commercial Code filings, Business Name filings and other Receiving Department documents.

RECORD MANAGEMENT CENTER

The Records Management Center for Nassau County is located in Westbury, and is under the purview of the County Clerk's Office. The department maintains millions of inactive Court files and county records from 54 county agencies. The goal of this Department is to provide a secure storage facility for County Government and Court records, while ensuring the timely retrieval of those records and proper disposal of records that reach the end of their legally prescribed retention period.

INITIATIVES

ELECTRONIC FILING

The Nassau County Clerk continues to partner with the Unified Court System in the innovative program known as Filing by Electronic Means (FBEM), which permits electronic filings of certain court documents for cases in Nassau's Supreme Court. The e-filing volume handled by the Nassau County Clerk is among the highest in the state outside of New York City. This program improves the control of paper flow between the Clerk's Office, Supreme Court and civil litigants. The results have provided cost savings since the County Clerk's Office must also retain legal files permanently. Electronic filing eliminates the cost of storing, maintaining and retrieving paper court files. Another benefit is the immediate availability of the files online. Working in coordination with the Unified Court System and members of the bar, the integration of additional types of filings is currently underway.

Working with the New York State Department of Taxation and Finance, the Count Clerk's Office created an electronic transfer of tax warrants to replace paper filings that had to be entered into the Clerk's database, scanned and quality controlled by staff. This elimination of manual processing of over 40,000 documents greatly improves efficiency. This office continues to partner with New York State agencies to create data interfaces wherever possible.

The Nassau County Clerk continually monitors the advancements in electronic filing of various documents for recording, as the courts and state law permits.

FILE CONVERSION & PRESERVATION

Since the establishment of the Nassau County Clerk's Office in 1898, it has upheld the responsibility to maintain the registry of all real property within Nassau County indexed in varying formats given the available technology of the time. In addition, the County Clerk serving as the Clerk of Supreme and County Court is responsible for the permanent retention of filed court records. To support the maintenance and preservation of these records, the Nassau County Clerk continues to explore opportunities and expand on the conversion and preservation of vital records in various media to a centralized electronic platform. The Clerk's Office, in 2011, developed enhanced imaging procedures for certain court documents increasing electronic availability thereby eliminating the need to access the paper filings. Also in 2011, the Nassau County Clerk began imaging worn books to preserve important land transaction indexes. The County Clerk has been awarded numerous grants from the New York State Archives Division of the Department of Education to achieve modern archiving procedures.

VETERAN OUTREACH

Through the advocacy and efforts of the County Clerk, in the fall of 2011, a Veterans Part was opened in Nassau's Supreme Court. This innovative program is designed to provide specialized services to assist veterans involved in the Nassau County criminal justice system. The Veterans Part is tailored to address unique challenges facing our service men and women who are charged with nonviolent offenses. By offering alternative sentencing programs which include treatment services, counseling and mentor relationships, veterans are given the opportunity to address the struggles they face in assimilating upon their return home.

Under New York State law, one of the most unique responsibilities of the County Clerk is the filing of Veteran Discharge Papers or DD-214's. This document is vital to veterans and their families in order to receive benefits and services. Recording papers provides a secure means of maintaining this record thereby making it available should the need arise. It is estimated that currently over 100,000 veterans reside in Nassau County with many new veterans returning from service in the Middle East. In conjunction with this service, the County Clerk has introduced the *Veterans Recognition Program* which offers the veterans discounts on goods and services at participating businesses throughout the county. In 2011, the County Clerk established a local onsite recording program at veteran posts throughout the county thereby bringing the service directly to veterans in their communities. As a result, there was a 130% increase in the filings of DD-214's over the previous year. This program supports our veteran community, our local businesses and the local economy.

YEAR IN REVIEW

In fiscal year 2011, the Office of the County Clerk:

- Collected over \$146 million in revenue
 - \$24.5 million contributed to the Nassau County General Fund
 - \$86.9 million remitted to New York State
 - \$35.4 million in mortgage tax revenues distributed to the 3 townships and 2 cities within Nassau County
- Processed more than 547,000 transactions
- Recorded over 129,000 real property related documents
- Processed over 244,000 court related filings
- Processed more than 15,700 business filings
- Processed over 10,000 Tax Certiorari case files
- Processed over 10,000 Small Claim Assessment Review (SCAR) petitions (one of the highest County volumes in New York State)
- Recorded nearly 8,000 foreclosure related filings (15% increase)
- Processed over 36,800 judgment filings
- Recorded more than 52,800 lien filings (43% increase)
- Processed nearly 17,000 Notary Public License related filings
- Recorded over 5,000 Uniform Commercial Code related filings (8% increase)
- Processed 28,770 searches, certifications and copy requests

SUMMARY OF RECEIPTS & DISBURSEMENTS

FOR YEAR ENDING DECEMBER 31, 2011

RECEIPTS

COUNTY FEES (SCHEDULE 3)	\$ 22,749,354	
NYS OFFICE OF COURT ADMINISTRATION FEES (SCHEDULE 1 & 3)	9,926,945	
STATE FEES (SCHEDULE 3)	3,654,831	
SURCHARGE FEES (SCHEDULE 3)	2,482,625	
REAL ESTATE TRANSFER TAX (RETT) (SCHEDULE 2 & 3)	34,818,509	
MORTGAGE TAX (SCHEDULE 3)	73,218,666	
		\$ 146,850,930
INTEREST EARNED (SCHEDULE 3)	45,825	
		45,825
TOTAL RECEIPTS		\$ 146,896,755

DISBURSEMENTS

NASSAU COUNTY TREASURER:

LOCAL MORTGAGE TAX DISTRIBUTION (SCHEDULE 4 & 6)	\$ 35,443,710	
FEES & INTEREST (SCHEDULE 5)	23,121,222	
MORTGAGE TAX RECORDING ADMINISTRATIVE FEES & INTEREST (SCHEDULE 5)	1,365,669	
TOTAL TO NASSAU COUNTY TREASURER		\$ 59,930,601

NEW YORK STATE:

NYS OFFICE OF COURT ADMINISTRATION (SCHEDULE 1)	\$ 9,926,945	
METROPOLITAN TRANSIT AUTHORITY - MORTGAGE TAX (SCHEDULE 6)	34,726,000	
STATE OF NEW YORK MORTGAGE AUTHORITY (SONYMA) - MORTGAGE TAX (SCHEDULE 6)	1,688,761	
NEW YORK STATE TAX COMMISSION - REAL ESTATE TRANSFER TAX (RETT) (SCHEDULE 2)	34,804,908	
NEW YORK STATE TAX COMMISSION - EQUALIZATION & ASSESSMENT (SCHEDULE 7)	2,313,326	
NEW YORK STATE TAX COMMISSION - RECORD MANAGEMENT FUND (SCHEDULE 8)	2,410,019	
NEW YORK STATE TAX COMMISSION - CULTURAL EDUCATION FUND (SCHEDULE 8)	803,085	
NEW YORK STATE TAX COMMISSION - NOTARY DIVISION (SCHEDULE 3)	273,040	
TOTAL TO NEW YORK STATE		\$ 86,946,084

OTHER STATE ORDERED DISBURSEMENTS:

MORTGAGE TAX APPORTIONMENTS TO OTHER COUNTIES	\$ 1,969,248	
MORTGAGE TAX OTHER REFUNDS	30,411	
MORTGAGE TAX ADJUSTMENTS OF YEAR END HOLDS	-1,979,589	
TOTAL TO OTHER JURISDICTIONS & HOLDS		\$ 20,070
TOTAL DISBURSEMENTS		\$ 146,896,755

NEW YORK STATE
OFFICE OF COURT ADMINISTRATION
FOR YEAR ENDING DECEMBER 31, 2011
SCHEDULE 1

INDEX NUMBERS:

<i>CIVIL</i>	\$ 3,073,290
<i>MATRIMONIAL</i>	596,395
<i>TAX CERTIORARIS</i>	1,806,255
NOTES OF ISSUE	268,865
JURY DEMAND	179,140
REQUEST FOR JUDICIAL INTERVENTION (RJI)	1,733,845
NOTICE OF APPEAL	98,540
MOTIONS	784,395
STIPULATIONS OF SETTLEMENT OR VOLUNTARY DISCONTINUANCE	399,990
ASSESSMENT REVIEW PETITIONS (SCAR)	260,550
DEFAULT JUDGMENTS	108,180
FORECLOSURES	<u>617,500</u>
TOTAL	<u>\$ 9,926,945</u>

REAL ESTATE TRANSFER TAX (RETT)

FOR YEAR ENDING DECEMBER 31, 2011

SCHEDULE 2

	Total Transfer Tax Disbursed	NYS Share Interest on Deposits	Remitted to NYS Tax Commission	Recording Officer's Fees *	Nassau County Share Interest on Deposits	Remitted to Nassau County Treasurer
JANUARY	\$ 2,194,967	\$ 270	\$ 2,194,289	\$ 948	\$ 270	\$ 1,218
FEBRUARY	2,406,644	170	2,405,734	1,080	170	1,250
MARCH	3,135,350	119	3,134,079	1,390	119	1,509
APRIL	2,227,695	181	2,226,772	1,104	181	1,285
MAY	2,198,900	108	2,197,938	1,070	108	1,178
JUNE	3,615,152	151	3,614,037	1,266	151	1,417
JULY	3,689,157	152	3,688,004	1,305	152	1,457
AUGUST	3,399,030	156	3,397,366	1,820	156	1,976
SEPTEMBER	3,596,759	210	3,595,286	1,683	211	1,894
OCTOBER	3,057,137	184	3,055,717	1,604	185	1,789
NOVEMBER	2,726,027	172	2,725,028	1,171	172	1,343
DECEMBER	<u>2,571,691</u>	<u>198</u>	<u>2,570,658</u>	<u>1,231</u>	<u>196</u>	<u>1,427</u>
TOTAL	<u>\$ 34,818,509</u>	<u>\$ 2,071</u>	<u>\$ 34,804,908</u>	<u>\$ 15,672</u>	<u>\$ 2,071</u>	<u>\$ 17,743</u>

* Recording Officer's Fees, in accordance with New York State statute, retained by the County Clerk and remitted to the Nassau County Treasurer based on the number of documents recorded.

TOTAL RECEIPTS BY TYPE

FOR YEAR ENDING DECEMBER 31, 2011

SCHEDULE 3

Services & Filings	Number of Filings	Nassau County Receipts	NYS Receipts	RETT Receipts	Surcharge Receipts	Court Receipts	Mortgage Tax Receipts	Total Receipts
BUSINESS NAMES & CORPORATIONS	15,713	\$ 207,954						\$ 207,954
COURT FILINGS	244,881	881,860	\$ 663,740			\$ 9,926,945		11,472,545
DEEDS—FEES & REAL ESTATE TRANSFER TAXES	19,819	2,380,010	394,460	\$ 34,818,509	\$ 2,482,625			40,075,604
JUDGMENTS	36,852	188,715						188,715
LIENS	52,805	333,611	2,740					336,351
MORTGAGES—FEES & TAXES	109,279	16,585,525	2,167,851				\$ 73,218,666	91,972,042
UNIFORM COMMERCIAL CODE	5,008	554,000						554,000
NOTARY LICENSES	16,978	194,031	273,040					467,071
SEARCHES & CERTIFICATIONS	12,462	112,579						112,579
DESK & LOCKER RENTAL	36	57,562						57,562
IMAGES & COPIES	16,308	131,357						131,357
MISCELLANEOUS FEES	14,615	1,083,550	153,000					1,236,550
OTHER RECEIPTS	3,226	38,600						38,600
NET RECEIPTS		22,749,354	3,654,831	34,818,509	2,482,625	9,926,945	73,218,666	146,850,930
INTEREST EARNED		15,291	848	4,142			25,544	45,825
TOTAL RECEIPTS	546,982	\$22,764,645	\$3,655,679	\$34,822,651	\$2,482,625	\$9,926,945	\$73,244,210	\$146,896,755

LOCAL MORTGAGE TAX DISTRIBUTION

FOR YEAR ENDING DECEMBER 31, 2011

SCHEDULE 4

TOWN OF HEMPSTEAD	\$ 16,390,637
TOWN OF NORTH HEMPSTEAD	8,163,964
TOWN OF OYSTER BAY	9,681,305
CITY OF GLEN COVE	501,421
CITY OF LONG BEACH	<u>706,383</u>
TOTAL DISTRIBUTIONS	<u><u>\$ 35,443,710</u></u>

COUNTY RECEIPTS

FOR YEAR ENDING DECEMBER 31, 2011

SCHEDULE 5

SUMMARY OF RECEIPT SOURCES DISBURSED TO THE NASSAU COUNTY TREASURER

COUNTY FEES (SEE SCHEDULE 3)	\$ 22,749,354	
BANK INTEREST EARNINGS (SEE SCHEDULE 3)	<u>15,291</u>	
SUBTOTAL COUNTY FEES & INTEREST		\$ 22,764,645
NEW YORK STATE REAL ESTATE TRANSFER TAX (SEE SCHEDULE 2)	\$ 17,743	
NEW YORK STATE DIVISION OF EQUALIZATION & ASSESSMENT (SURCHARGE) (SEE SCHEDULE 7)	169,299	
NEW YORK STATE COMMISSION OF TAXATION & FINANCE - RECORDS MANAGEMENT (SEE SCHEDULE 8)	<u>169,535</u>	
SUBTOTAL COUNTY PORTION NYS FEES, TAXES & INTEREST		\$ 356,577
MORTGAGE TAX: ADMINISTRATION FEE ALLOWED BY NEW YORK STATE	\$ 1,359,199	
MORTGAGE TAX INTEREST: COUNTY PORTION	<u>6,470</u>	
SUBTOTAL COUNTY PORTION MORTGAGE TAX & INTEREST		\$ 1,365,669
TOTAL RECEIPTS DISBURSED TO NASSAU COUNTY *		\$ 24,486,891

* Total Disbursed not inclusive of Local Mortgage Tax Distribution (See Schedule 4).

MORTGAGE TAX DISTRIBUTION

FOR YEAR ENDING DECEMBER 31, 2011

SCHEDULE 6

	Total Fees Disbursed*	Remitted to Nassau County Treasurer	Remitted to NYS MTA	Remitted to SONYMA
JANUARY	\$ 5,764,980	\$ 2,854,505	\$ 2,821,069	\$ 89,406
FEBRUARY	6,469,874	3,219,726	3,056,647	193,501
MARCH	6,657,268	3,282,651	3,260,631	113,986
APRIL	5,563,586	2,738,569	2,689,714	135,303
MAY	5,316,254	2,616,377	2,514,188	185,689
JUNE	5,741,482	2,816,983	2,815,930	108,569
JULY	5,840,832	2,863,056	2,835,825	141,951
AUGUST	6,017,183	2,966,685	2,890,075	160,423
SEPTEMBER	6,153,412	3,024,306	2,961,670	167,436
OCTOBER	6,360,468	3,129,913	3,081,658	148,897
NOVEMBER	5,410,242	2,665,966	2,648,252	96,024
DECEMBER	<u>6,562,890</u>	<u>3,264,973</u>	<u>3,150,341</u>	<u>147,576</u>
TOTAL	<u>\$ 71,858,471</u>	<u>\$ 35,443,710</u>	<u>\$ 34,726,000</u>	<u>\$ 1,688,761</u>

* Total Fees not inclusive of Mortgage Tax Recording Administrative Fees of \$1,365,669 and State ordered disbursements balance of \$20,070, calculated in accordance with New York State statutes.

EQUALIZATION AND ASSESSMENT

FOR YEAR ENDING DECEMBER 31, 2011

SCHEDULE 7

	Total Fees Disbursed	Remitted to New York State	Remitted to Nassau County Treasurer
JANUARY	\$ 163,500	\$ 152,322	\$ 11,178
FEBRUARY	185,125	172,399	12,726
MARCH	240,250	224,104	16,146
APRIL	188,000	175,076	12,924
MAY	184,500	171,873	12,627
JUNE	218,625	203,703	14,922
JULY	226,875	211,557	15,318
AUGUST	235,375	219,328	16,047
SEPTEMBER	214,125	199,536	14,589
OCTOBER	210,625	196,054	14,571
NOVEMBER	202,500	188,739	13,761
DECEMBER	<u>213,125</u>	<u>198,635</u>	<u>14,490</u>
TOTAL	<u>\$ 2,482,625</u>	<u>\$ 2,313,326</u>	<u>\$ 169,299</u>

RECORD MANAGEMENT

FOR YEAR ENDING DECEMBER 31, 2011

SCHEDULE 8

	Total Fees Disbursed	Interest Earned	Remitted to NYS Record Management Fund	Remitted to NYS Cultural Education Fund	Remitted to Nassau County Treasurer
JANUARY	\$ 254,220	\$ 79	\$ 60,340	\$ 181,161	\$ 12,798
FEBRUARY	277,420	69	65,896	197,688	13,905
MARCH	328,800	62	78,098	234,293	16,471
APRIL	304,980	104	72,446	217,337	15,301
MAY	407,060	84	96,687	290,062	20,395
JUNE	257,860	86	61,248	183,757	12,941
JULY	232,851	56	55,164	166,103	11,640
AUGUST	275,480	54	65,433	196,300	13,801
SEPTEMBER	289,200	58	68,692	206,077	14,489
OCTOBER	248,920	63	59,131	177,379	12,473
NOVEMBER	242,140	60	57,516	172,547	12,137
DECEMBER	<u>262,860</u>	<u>73</u>	<u>62,434</u>	<u>187,315</u>	<u>13,184</u>
TOTAL	<u>\$ 3,381,791</u>	<u>\$ 848</u>	<u>\$ 803,085</u>	<u>\$ 2,410,019</u>	<u>\$ 169,535</u>