



NASSAU COUNTY HUMAN RIGHTS COMMISSION

<http://www.nassaucountyny.gov/agencies/HRC/index.html>

Internship opportunities:

The Nassau County Commission on Human Rights (NCCHR) offers internship programs all year long. All internships are voluntary/unpaid positions. College credit is offered for students in conformance with their college or university's requirements. Interns will be assigned different projects based on their area of study and interest, and in coordination with the NCCHR's needs. When the internship is completed, the NCCHR will conduct an exit interview during which the intern will be evaluated.

Essay Question:

Please answer one of the two essay questions:

1. Why do you want to intern with the NCHRC and what do you hope to gain from the experience?
2. What is your current career path and how do you want this internship to further your abilities?

To apply for an internship, please submit a cover letter, essay (1 page), resume, academic transcript and the intern application addressed to Margalie Rodriguez via email:

MaRodriguez@nassaucountyny.gov

NCCHR Internship Application

APPLICANT INFORMATION												
Last Name					First				M.I.	Date		
Street Address								Apartment/Unit #				
City					State				ZIP			
Phone					E-mail Address							
Date Available				Social Security No.								
Position Applied for												
Have you ever worked for Nassau County?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If so, when?							
Have you ever been terminated from any employment for cause?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If yes, explain							
Have you ever been convicted of a criminal offense?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If yes, explain							
Has any state ever suspended or revoked your driver's license?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If yes, explain							
EDUCATION												
High School					Address							
From		To		Did you graduate?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Degree			
College					Address							
From		To		Did you graduate?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Degree			
Other					Address							
From		To		Did you graduate?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Degree			
REFERENCES												
<i>Please list an academic and/or professional reference</i>												
Full Name							Relationship					
Company							Phone					
Address												
MILITARY SERVICE												
Branch							From			To		
Rank at Discharge							Type of Discharge					
If other than honorable, explain												

PREVIOUS EMPLOYMENT

Company		Phone
Address		Supervisor
Job Title		
Responsibilities		
From	To	Reason for Leaving
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>		

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

I understand that the work of the NCCHR is confidential and agree to abide by the terms Nassau County Code of Ethics, which I have reviewed prior to signing this document.

Signature

Date